

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input checked="" type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of City Development		
Contact person:	Kasia Speakman	Telephone number: 0113 3787533	
Subject²:	Active Travel Fund – Hyde Park Active Travel Neighbourhood Trial – Proposed Changes		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The Chief Officer (Highways and Transportation);</p> <ul style="list-style-type: none"> a) Noted the contents of the report; b) Approved termination/revocation of the existing trial and introduce the proposed changes under a new Experimental Traffic Regulation Order; and c) Requested the City Solicitor to advertise the Experimental Traffic Regulation Order(s) associated with the project as required and, subject to no valid objections being received, to make, seal and implement the Orders as advertised. <p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>The report proposes changes to the trial Active Travel Neighbourhood within Hyde Park. The changes reflect feedback that has been received throughout the experiment and consultation process and builds upon the successes of the scheme.</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision	
Affected wards:	Headingley and Hyde Park	
Details of consultation undertaken⁴:	Executive Member: Councillor Helen Hayden 01.08.2022	
	Discussed in Executive Members' Briefings and during joint site visits	
	Ward Councillors	
	Ward Councillors were in support of the proposed alterations to the trial	
	Chief Digital and Information Officer ⁵	
	Chief Asset Management and Regeneration Officer ⁶	
	Others	
	Local residents in affected streets were directly consulted by letter and offered opportunity to feed back. The Leeds Property Association were consulted by letter.	
Implementation	Officer accountable, and proposed timescales for implementation David o'Donoghue/ Summer 2022	
List of Forthcoming Key Decisions⁷	Date Added to List:-	
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision	
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____	
Publication of report⁸	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval Signature _____ Date _____	
Call In	Is the decision available ⁹ for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.


⁵ See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

⁶ See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

⁷ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁸ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁹ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ¹⁰ Gary Bartlett, Chief Officer, Highways & Transportation	
	Signature 	Date 01.08.2022

¹⁰ Give the post title and name of the officer with appropriate delegated authority to take the decision.